



**FJC Fellowship 2023-2025  
Directors' Recommendation & Participation Form**

*Please use this document to help you prepare your form submission -  
All reference and participation forms must be submitted online.*

**PAGE 1**

**Please submit this form on behalf of each FJC Fellowship applicant from your camp  
by Tuesday, February 28, 2023 at 11:59pm Pacific Time.**

Please [visit the FJC website](#) to learn more about the Fellowship and to review the FJC Fellowship  
Camp Partner Information prior to completing this form.

More than one applicant from a camp may apply for the FJC Fellowship, though FJC may ask camp  
for additional guidance and perspective in these cases.

Please note that the application deadline for prospective Fellows is also February 28, 2023. It is the  
applicant's responsibility to ensure that all materials, including letters of recommendation, are  
submitted on time.

If you have any questions, please e-mail [julie@jewishcamp.org](mailto:julie@jewishcamp.org).

**Saving Data**

You can stop the form at any time and save your work up to that point.

- The **"Save-and-Resume"** function (available at the top or bottom of this questionnaire) will allow you to save progress, and return to that exact spot in the questionnaire at another time.
- When you choose to **"Save-and-Resume"**, you will need to submit your email address and a password.
- Thereafter, you will receive a link to access the incomplete questionnaire in the future. If you do not see the email in your inbox, please check your spam folder.
- This link can be accessed at any time by anyone with the correct credentials, and will save your work up to the exact spot where the questionnaire was saved when the link was sent.
- When you get back to the questionnaire through the proper credentials, you will be dropped at the beginning of the questionnaire. Please note that as you advance through the questionnaire to get back to where you left off, your updated data will be in each question you already responded to.
- Once you have responded to questions beyond the exact spot where you left off, you will need to start the **"Save-and-Resume"** process over to do it again. You can go through the **"Save-and-Resume"** process as many times as needed.

## PAGE 2

### **Fellow Information**

- Name of applicant you are recommending

### **Your Information**

- First Name
- Last Name
- Email
- Phone
- Camp Name
- Title

## PAGE 3

### **Letter of Recommendation**

*Please limit your recommendation to a maximum of 1-typed page, and upload your document in PDF format.*

Please address the following items in your recommendation:

- For how long and in what capacity you have known the applicant\*
- The applicant's capacity to work effectively with others and be a self-starter
- The applicant's degree of self-awareness
- Why the FJC Fellowship, and the specific Fellowship program area(s) they are applying for, would be a good fit for them and your camp at this time
- The applicant's skill-sets or areas of development that would be appropriate growth areas to focus on improving during the Fellowship
- Any other assessment that you would like to share with us

\*FJC is open to camps applying to the Fellowship with applicants that have not grown up or worked at this camp before. In these cases, the recommendation letter should address how you have gotten to know the applicant and where you see them fitting into your camp staff and culture. Please reach out to Julie ([julie@jewishcamp.org](mailto:julie@jewishcamp.org)) if you need additional guidance in this area.

## PAGE 4

### **Participation Agreement**

Fellows are full-time FJC employees for the entire 21-month Fellowship experience, including the months they are working at their Jewish camp. Interested camp partners must commit to the following in order to participate in the Fellowship program:

- **Hire the Fellow to work at camp for summer 2024**, in a seasonal leadership role (e.g. unit leader, activity head, or other senior/supervisory position).\*
- **Pay \$6,000 to FJC** to account for Fellow's summer compensation, some pre-camp/year-round work, and program administration. Camps are not expected to compensate Fellows additionally for their work at camp during summer 2024.\*\*

- Cover the Fellow's travel to and from camp (according to camp's policy for all staff) and any year-round camp staff training gatherings they are required to attend.
- Host the Fellow's FJC supervisor for a visit to the Fellow at camp in summer 2024.
- Allow the Fellow to participate in an FJC site visit of another Jewish camp in summer 2024 to expand their knowledge of and exposure to the broader field (separate from a day off from camp).
- Semi-annual check-ins with the Fellow and their FJC supervisor to enhance the Fellow's professional growth and continuity of professional development.

\*Fellows are encouraged to work at camp in summer 2023 and/or summer 2025 if they desire, and a position is available. This time, however, is optional and outside of the formal framework of the Fellowship.

\*\*The Fellows are considered full time FJC employees during the academic year, and it should not be assumed that they are available for project-based work for camp throughout the year. They are, however, welcome to work at camp's year-round or shoulder-season programming (i.e. family camp, a camper reunion, a weekend recruitment fair, etc.), if it does not interfere with their FJC role and responsibilities. Fellows may be compensated separately for this work.

- I have read and understood all of the FJC Fellowship requirements and agree to uphold my financial and supervisory obligations throughout the duration of the fellowship.

\_\_\_\_\_ By typing your full name here, you are officially acknowledging that you have read the above camp requirements and support your applicant's candidacy for this position.

### **Additional Information**

1. What position do you anticipate hiring the applicant for at camp in summer 2022?  
*We of course understand that this plan may evolve over time.*
2. Who (the person or role) do you anticipate will supervise the Fellow while they are at camp?  
*We of course understand that this plan may evolve over time.*
3. Is there anything else we should know at this stage of the application process?

*Thank you!*