



## **Yitro Cohort V - Summer 2024 Summer Site Visit Guidelines for Fellows & Camps**

A summer site visit from an assigned Faculty Advisor is an important component of the Yitro experience for every Fellow. At site visits, Faculty Advisors will observe Fellows and camps in action, better enabling them to provide guidance and coaching throughout the Yitro experience. During a site visit, an Advisor should spend focused time with their assigned Fellow and observe myriad camp activities. Other key members of camp leadership, including the camp director, should also be available to meet with the Faculty Advisor during their visit.

### **The Purpose of Site Visits Is To --**

**Build Relationships:** A site visit is an excellent opportunity to get to know your Faculty Advisor and introduce them to other members of the camp leadership, such as your direct supervisor or camp director

**Gather Insights:** At camp, Faculty Advisors will gain valuable insights regarding each Fellow's areas of interest and their personal goals for their time in the program. Faculty Advisors will also learn about the camp and environment of leadership for the Fellow including areas of strength, pain points, and opportunities for advanced leadership skills.

**Be a breath of fresh air:** Did you know? Camp can be stressful! Especially for leadership. While your Faculty Advisor is visiting, we hope they can provide a breath of fresh air and a mental recharge.

### **You Can Prepare For Your Site Visit By --**

**Opening Lines of Communication:** Be sure to be in conversation by phone or email with your Faculty Advisor about their expectations for the camp visit. Ask what they hope to see when on site.

**Providing Pertinent Information:** Inform your Advisor if there is a specific gate code, or anything else they need to know to get to the camp. Clarify who their main contact should be for arrangements and questions. Ask about any dietary or accommodation needs. Confirm the camp address especially if there is an alternative address for a GPS. And don't forget to confirm arrival and departure dates and times, and help to arrange transportation if necessary.

**Sharing Dress Code and Cultural Norms:** Let your Advisor know about any dress codes or cultural norms, such as requirements for close-toed shoes, specific attire for Shabbat, etc.

## **During The Visit --**

**Share:** Communicate camp policies for visitors to your Advisor. Ensure they know if they must always be accompanied by a staff member, if they need to wear a visitor badge or nametag, and if there are any areas where they might be stopped.

**Act Natural, Pull Back the Curtain:** Continue with your usual duties and let your Advisor observe you in action. Meet with your direct reports and manage your camp responsibilities.

**Chat:** After observations, discuss your experiences with your Advisor. Learn more about your leadership style and ensure your Advisor gets some 1:1 time with your supervisor and/or camp director.

**Take Pictures:** Please take a picture with your Advisor during the visit. Bonus points if there are additional photos with other members of the year-round team, etc. If you'd like, share your photo in the WhatsApp group. And if you remember, please confirm it is ok for FJC to use the photo in social media and email Molly the photo with a caption.

**Reflect and Think Ahead:** This year, Advisors are driving the site visits. Reflect on the visit, consider how it went, and think about how you will welcome your Advisor next summer when you will take on more planning responsibilities.

**Have Fun:** A site visit from your Faculty Advisor should not be stressful. Relax, take a deep breath, and enjoy the presence of an outside observer whose sole purpose is to support you.

By following these guidelines, you can ensure a productive and enjoyable site visit that enhances your Yitro Leadership Program experience.