

WELCOME: OHC ADMIN TRAINING



OHC ADMIN TRAINING

The Admin Experience:

- Read and understand the Dashboard
- Process new applications
- Verify a campers eligibility
- Contact camps to confirm enrollment
- Running Reports

The Parent Experience:

- Walk through application
- See confirmation e-mail

The Camp Experience:

- How camps confirm campers enrolment and attendance

WHAT YOU SEE WHEN YOU LOGIN

- The Dashboard
- All applications (through your program)
- Reports (downloadable)

THE DASHBOARD

Top line items for your OHC program:

- # of grants distributed (YTD)
- \$ that has been committed based on applications in the system (YTD)
- Goals for the current season (# of grants & dollars budgeted)
- Easy to read charts to track progress
- Quick glance on your applications (i.e. school type & session length)

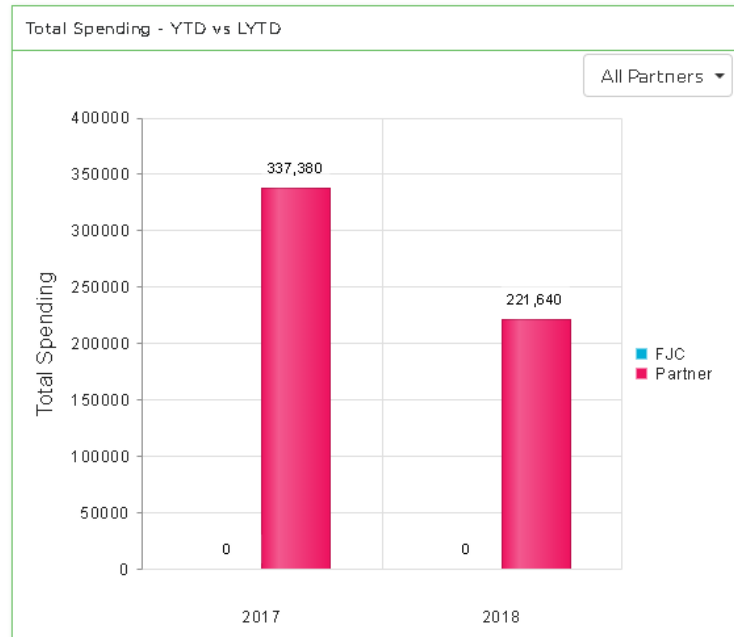
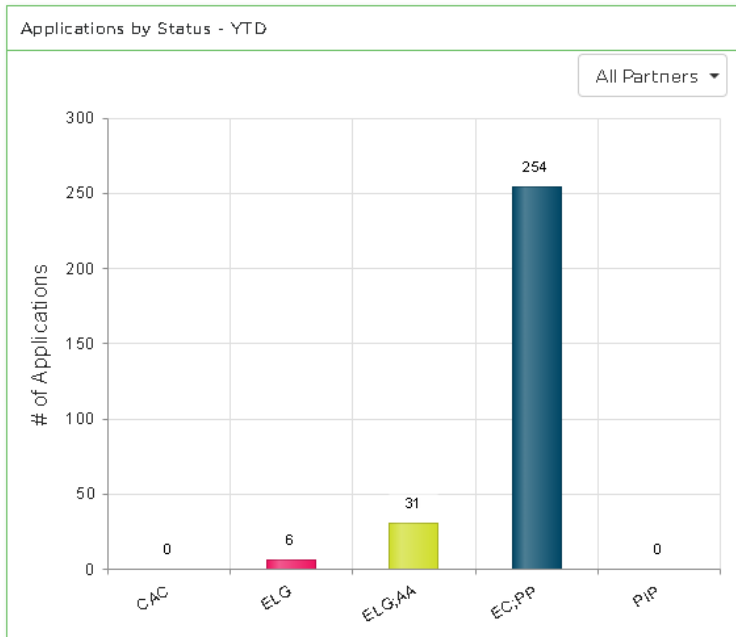
Welcome to the Foundation for Jewish Camp's One Happy Camper dashboard!

Your OHC dashboard provides an overview of your community's grants, including the number of grants in your program this year, total dollars spent, and more.

QUICK TIPS:

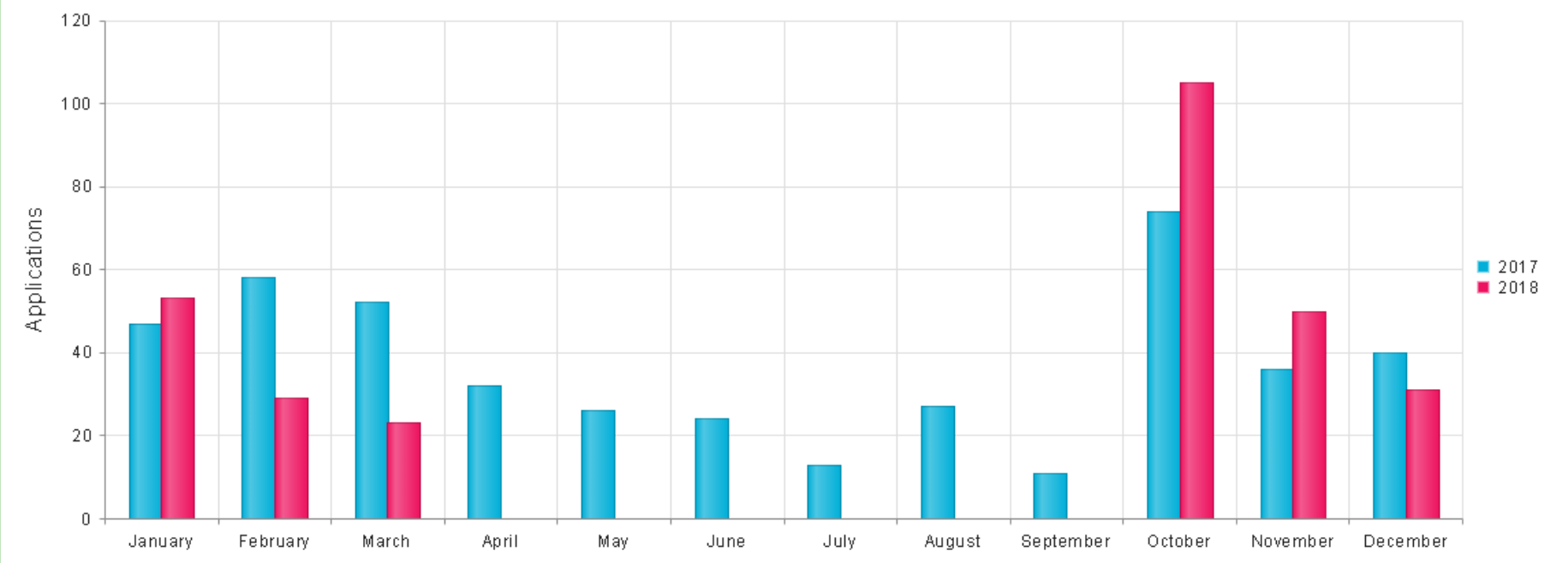
- To review current applications, click on the APPLICATIONS tab.
- For more comprehensive information and for downloadable excel spreadsheets, view the REPORTS tab.
- Contact Staci at 646-278-4572 or Staci@Jewishcamp.org if you have any questions.

502 Goal # of Grants	291 # of Grants (YTD)	58% Goal Achieved	\$295,400 Goal (Budget)	\$221,640 Total Spending (YTD)	75% Goal Achieved
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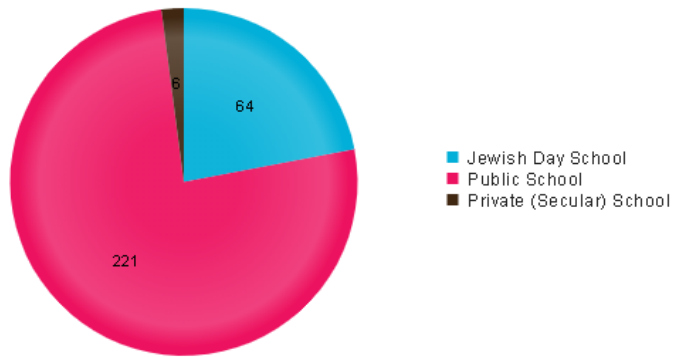
of Applications Submitted - YTD vs LYTD

All Partners ▾



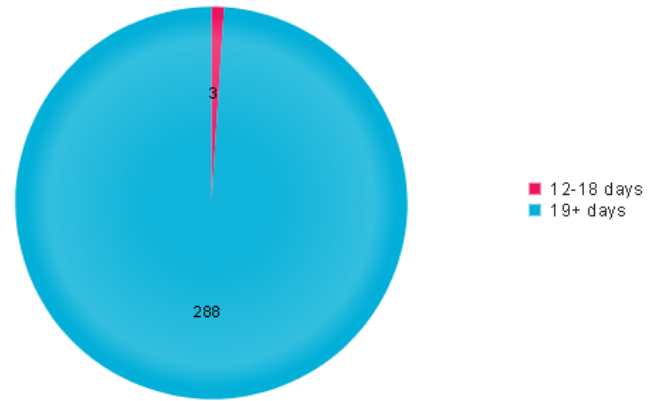
Applications by School Type - YTD

All Partners ▾



Applications by Session Length - YTD

All Partners ▾



APPLICATIONS

“View All Application” page:

- Review and search through all the campers associated with your program
- Edit and view an individual camper application



VIEW ALL APPLICATIONS

CHANGE STATUS

Summer of: 2021 Partner: -- All Partners --

Table with columns: FJCID, Camper Name, Zip Code, Partner Name, Camp Name, Status, Parent Email, Submission Date, Modified Date, Action, Select. Contains 9 rows of application data.



CAMPER SUMMARY PAGE

Basic outline of the eligibility requirements

- Use this screen for a quick overview of an applicant's eligibility

CAMPER'S DETAILS

Name Theresa May
Grade 6
Date of Birth 11/14/2003 12:00:00 AM

PARENT'S DETAILS

Name Fern Klein
Email s.myerklein@gmail.com
Phone

APPLICATION DETAILS

Program Camp Avoda
of Days 30
Session Date Range 06/01/2017-06/30/2017
Previous Camp Experience
School Type Public School
School Name Northeast
Camp Name Camp Avoda
Changed Status To Eligible
Reason

First Time Grant? Yes
Amount of Grant \$1000

CLOSE

Updating Campers



[VIEW ALL APPLICATIONS](#)



Summer of: Partner:

FJCID	Camper Name	Zip Code	Partner Name	Camp Name	Status	Parent Email	Submission Date	Modified Date	Action	Select
<input type="text"/>	<input type="text"/>	<input type="text"/>		<input type="text"/>	<input type="text"/>	<input type="text"/>	9/25/2020	<input type="text"/>		<input type="checkbox"/>
202009255833	Leah Finkelman	02446	Combined Jewish Philanthropies of Greater Boston	Be'chol Lashon	Eligible	leahfinkelman@gmail.com	09/25/2020	09/25/2020	Edit View	<input type="checkbox"/>
202009259117	Hannah Richman	43023		BBYO Chapter Leadership Training Conference (CLTC)	Ineligible	leahfinkelman@gmail.com	09/25/2020	09/25/2020	Edit View	<input type="checkbox"/>
202009254618	Devon Barker	02446	Combined Jewish Philanthropies of Greater Boston	URJ 6 Points Sci-Tech Academy East	Ineligible	leahfinkelman@gmail.com	09/25/2020	09/25/2020	Edit View	<input type="checkbox"/>
202009251612	Rookie Test 1 Rookie Test 1	10025	Perlman Camp	Perlman Camp	Eligible	ariel@perlmancamp.org	09/25/2020	09/25/2020	Edit View	<input type="checkbox"/>
202009254215	Jamie platt	49093	Habonim Dror Camp Tavor	Habonim Dror Camp Tavor	Ineligible	Randy@campavor.org	09/25/2020	09/25/2020	Edit View	<input type="checkbox"/>
202009257738	Ann Platt	48104	Habonim Dror Camp Tavor	Habonim Dror Camp Tavor	Eligible	Randy@campavor.org	09/25/2020	09/25/2020	Edit View	<input type="checkbox"/>
202009252965	Abe Platt	60091	JUF CHICAGO	Habonim Dror Camp Tavor	Eligible	Randy@campavor.org	09/25/2020	09/25/2020	Edit View	<input type="checkbox"/>
Combined										



VIEW ALL APPLICATIONS

CHA

Selected Status: Eligible

of Applications Selected: 1

Change Status To: --Select Status--

Reason for Change (if applicable):

- Select Status--
- Eligible; Admin Approved
- Under Review
- Ineligible by Staff
- Cancelled

UPDATE | **CANCEL**

Zip Code	Apply Date	Action
30031	03/2017	Edit
30305	03/2017	Edit
30305	02/2017	View
30301	02/2017	View
30301	02/2017	View
30301	02/2017	View
30301	06/06/2017	View
30301	06/06/2017	View

CONFIRMING ENROLLMENT

1. Confirm eligibility and initiate process to notify camps to confirm enrollment
2. The system will send an e-mail to camps with their list of eligible campers
3. Camps will confirm enrollment, session length and 1st time camper status
4. You will receive a notification when a camp completes this task
5. Update the campers' status to "Enrollment Confirmed; Payment Pending"



System will send parents an email!!!!

NOTIFYING CAMPS



CONFIRM ENROLLMENT

NOTIFY CAMPS

Note: This page lists all the Campers listed in the status 'Eligible; Admin Approved'

Filter by Camp:

None selected ▾

FJCID	Camper Name	Zip Code	Camp Name	Parent Email	Session Dates	Session Length
201706202613	Test Atlanta	30305	Camp Avoda	rebeccak@jewishcamp.org	6/13/2017 - 7/6/2017	24 days
201707202967		30031	Camp Avoda	atarahuberfeld@gmail.com	6/2/2017 - 7/1/2017	30 days
201708036612	Staci Myer-Klein	30305	Camp Avoda	staci@jewishcamp.org	6/1/2017 - 6/30/2017	30 days



25 ▾

items per page

1 - 3 of 3 items



happy camper

CONFIRM ENROLLMENT

NOTIFY

lists all the Campers listed

None selected ▾

Camper Name	Session
Staci Test	/2017 30 day
Test test	/2017 30 day
Staci Chicago Sib	/2017 29 day
B Tobin	/2017 30 day
Ramah Berkshires Thousand	2017 27 day

25 ▾ items per page

CONFIRM ENROLLMENT

Current Status: Eligible; Admin Approved

of Applications Selected: 5

of Camps to be Notified: 4

Send Email Notifications

CC Email to Admin

SUBMIT | **CANCEL**



CONFIRM ENROLLMENT

UPDATE STATUS

Note: The applications of the campers listed below have been reviewed by their respective camps. Based on the camp's response, please update these campers to the appropriate status.

Filter by Camp: None selected ▾

1ST TIME CAMPERS

FJCID	Name	Zip Code	Camp	Parent Email	Session	Session Length	Is the applicant a 1st time camper?	Is the applicant registered at camp for listed dates?	<input type="checkbox"/> Select & Update
201706206881	Ramah Berkshires Thousand	07078	Camp Ramah in the Berkshires	atarahuberfeld@gmail.com	7/1/2017 - 7/27/2017	27 days	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="checkbox"/>
201707032809	Jill Smith	07078	Camp Avoda	jill@jewishcamp.org	6/1/2017 - 7/30/2017	60 days	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="checkbox"/>
201707194265	Hamlet Prince	37011	Camp Avoda	atarahuberfeld@gmail.com	6/1/2017 - 6/14/2017	14 days	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="checkbox"/>
201707191107	Inigo Montoya	37011	Camp Avoda	atarahuberfeld@gmail.com	6/1/2017 - 7/6/2017	36 days	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="checkbox"/>
201708081939	Teresa May	19124	Camp Ramah in the Berkshires	s.myerklein@gmail.com	7/1/2017 - 7/30/2017	30 days	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="checkbox"/>

1 - 5 of 5 items

Comments:

CONFIRM ENROLLMENT



Current Status: Eligible; Admin Approved

of Applications Selected: 2

Change Status To:

--Select status--

--Select status--

Enrollment Confirmed; Payment Pending

UPDATE

CANCEL

Is the applicant registered at camp for listed dates?

REPORTS

HOME APPLICATIONS REPORTS

CAMPER DETAIL REPORT

- Camper Contact Info
- Camper Detail Report By Synagogue
- Camper Detail Report
- Camper Status By Camp
- School Type Report
- Session Length By Camp

	Program Name	First Name	Last	pe	Grant Amount
d	Jewish Federation of Greater Atlanta	Staci	Mye		\$1000



CAMPER DETAIL REPORT

[Download as excel](#)

FJCID	Status	Program Name	First Name	Last Name	Created Date	Camp Name	School Type	Grant Amount
201708036612	Eligible; Admin Approved	Jewish Federation of Greater Atlanta	Staci	Myer-Klein	8/3/2017	Camp Avoda	Private (Secular) School	\$1000
201708024163	Ineligible	Jewish Federation of Nashville and Middle Tennessee			8/2/2017	Camp Tel Yehudah	Jewish Day School	\$0
201708024277	Eligible; Admin Approved	Jewish Federation of San Antonio	test	county name	8/2/2017	Aryeh Adventures	Jewish Day School	\$700
201708019646	Eligible	Jewish Federation of Greater MetroWest NJ	Test	test	8/1/2017	Camp Avoda	Private (Secular) School	\$1000
201708018178	Eligible	Jewish Federation of Greater MetroWest NJ	Staci	Myer-Klein	8/1/2017	Camp Avoda	Public School	\$1000
201708014093	Eligible	Jewish Federation of San Antonio	fdf	fdfdfd	8/1/2017	Aryeh Adventures	Public School	\$700
201708014179	Eligible	Jewish Federation of San Antonio	dsds	dsds	8/1/2017	Aryeh Adventures	Public School	\$700

Partner
None selected

Status
None selected



PARENT APPLICATION



PARENT APPLICATION

- All general eligibility questions are asked on page 1
- Any program specific question are asked on page 2 (i.e. sibling policy, 2nd year questions)
- If the camper is not eligible for a grant through your community, but are eligible for a camp program, the system moves them along seamlessly
- If a camper is ineligible they will only complete through page 2
- All demographic, contact, and marketing information are on page 3 & 4.

PARENT LOGIN SCREEN



Returning User

Email Address :

staci@jewishcamp.org

Password :

[Forgot Password?](#)
[Click here to reset](#)

LOGIN

New to One Happy Camper?

Create an Account:

Email :

Confirm Email :

Password :

Confirm Password :

REGISTER



PARENT WELCOME PAGE



WELCOME TO THE ONE HAPPY CAMPER® PROGRAM

[Change Password](#) | [Log Out](#)

APPLICATION STATUS

[APPLY HERE](#)

Welcome to the Foundation for Jewish Camp's One Happy Camper application!
To start a new application, please click on the pink *"Apply Here"* button.

Your application will be saved automatically when you complete each page and click the "Next" button. If you would like to exit the application, click "Save & Continue Later" before closing the application.

To complete an application you've already started, search for it below and select *"Click here to Complete Application"*.

To track the progress of a submitted application, click *"Track it Here"*.

If you are applying for grants for more than one child, you must submit separate applications for each child. Please use the same login email and password for all applications in your family.

FJCID	Camper's Name	Current Status	Sponsoring Partner	Partner's Contact Information
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CONFIRMATION E-MAILS

For Eligible Applications ONLY:

1. Confirmation e-mail – after they submit a completed application
2. Grant approved e-mail – after application is updated to status of “Enrollment Confirmed; Payment Pending”

CAMP PROCESS

CONFIRMING ENROLLMENT WITH CAMPS

It's now just a few clicks away....

happy camper

CONFIRM ENROLLMENT

NOTIFY

lists all the Campers listed

None selected ▾

Camper Name	Session
Staci Test	/2017 30 day
Test test	/2017 30 day
Staci Chicago Sib	/2017 29 day
B Tobin	/2017 30 day
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25 ▾ items per page

CONFIRM ENROLLMENT

Current Status: Eligible; Admin Approved

of Applications Selected: 5

of Camps to be Notified: 4

Send Email Notifications

CC Email to Admin

SUBMIT | **CANCEL**

Note: The applications of the campers listed below have been reviewed by their respective camps. Based on the camp's response, please update these campers to the app

Filter by Camp:

None selected ▼

1ST TIME CAMPERS

FJCID	Name	Zip Code	Camp	Parent Email	Session	Session Length	Is the applicant a 1st time camper?	Is the applicant registered at camp for listed dates?
201710208657	Jacob Suby	60069	Beber Camp		7/15/2018 - 8/10/2018	27 days	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
201710245296	Peyton Pollak	60035	Beber Camp		7/15/2018 - 8/4/2018	21 days	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
20181289641	Rivka Lieberson	60659	Camp Bnos Maarava		7/26/2018 - 8/25/2018	31 days	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
20182141708	Elizabeth Norton	60657	Camp Ramah in the Rockies		7/19/2018 - 8/14/2018	27 days	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No

ADDITIONAL ACTIONS:

- Cancellations
- Waitlist
- Changing your Goals