YEDID NEFESH 2024 COMMUNITY OF PRACTICE IN-PERSON GATHERING @ JCC MANHATTAN YOUTH DEVELOPMENT & WELLBEING CONFERENCE

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Who's Eligible & Program Info

We are excited and grateful to be able to gather the Yedid Nefesh Community of Practice in-person! See below for frequently asked questions.

Attendee Eligibility

Anyone is welcome to attend the conference! FJC is providing a full discount for registration, as well as booking and paying for both travel and hotel accommodations, for *one mental health professional* working at a Yedid Nefesh camp in the Summer of 2024.

How many people from my camp may attend?

ONLY ONE PERSON per camp may register as the **primary representative for a Yedid Nefesh camp**. We encourage anyone who supports campers and staff, especially members of camps' Community Care team, to attend the conference, but the registration discount and travel/hotel booking is limited to one per camp.

Separate discounts are available for undergraduate and graduate students – your camp's future mental health professionals.

What if my camp's mental health professional is unable to attend?

FJC expects each camp to send one professional to the conference. We understand that conference travel can be difficult for a variety of reasons. FJC can provide a letter of support to schools or professional networks, and we are currently exploring options for providing Continuing Education Units (CEUs) for those affiliated with the National Association of Social Workers (NASW).

Should your camp's mental health professional be unable to attend, camp may choose to send another leadership team member to the Sunday evening CoP gathering. Please <u>reach out to a member of the FJC</u> Yedid Nefesh staff team to discuss what this might look like for your camp.

Hotel Accommodations for Yedid Nefesh Representative

For camps' **primary Yedid Nefesh representative**, FJC will take care of reserving and paying for hotel rooms. Should you choose to make your own accommodations, FJC will not be reimbursing for hotels or other expenses.

Location & Accessibility

FJC will book hotel rooms for the evening of Sunday, March 3rd. Rooms will be at a hotel within 5-10 minutes walking distance from all conference programing. If walking this distance is inaccessible, please indicate your needs in your registration form! If you require other accommodations, please reach out to <u>jill@jewishcamp.org</u>.

Want to share a room with a colleague?

FJC will book single occupancy rooms in most cases. If you would like to room with a friend or share a room with another colleague from your camp, please reach out to jill@jewishcamp.org with the request and the full legal name of the individual(s).

*Local or staying elsewhere?

That's great! Note that FJC will <u>not</u> be able to reimburse or cover costs related to accommodations outside the Yedid Nefesh-booked room block.

Travel Coverage for Yedid Nefesh Representative

Yedid Nefesh will be booking travel for out-of-town participants coming as their camp's **primary Yedid Nefesh representative** (one person per camp). Please review the information below and take notes of deadlines and documentation required.

- Yedid Nefesh only covers travel costs within North America. Travel for those outside of North America will be considered on a case-by-case basis.
- ➤ Yedid Nefesh is not responsible for travel arranged after Friday, February 16, 2024. After this date, the participant or camp is responsible for all travel costs.
- > The conference timing is as follows:
 - begins on Sunday, March 3rd at 1:00pm ET
 - concludes on Monday, March 4th at 4:30pm ET
- When arranging travel for you, our goal is to make your trip as cost-effective and environmentally-friendly as possible, while ensuring you arrive on time for the conference.
- > Participants are responsible for ground transportation between train stations or airports, home, hotel, and conference site.
- Once your information is shared with our Director of Travel Logistics, <u>Abe Friedtanzer</u>, you *must* respond to their email within 24 hours of receiving their proposed itinerary travel email, either confirming or requesting a change. So be sure to check your spam/junk folders or various email tabs!

What is being booked by and paid for by FJC?

- Airplane tickets
- Train tickets

What is NOT covered?

- Taxis or Uber/Lyft (between home, airports, hotel, etc.)
- Rental Cars
- Local commuter rails (NJ Transit, LIRR, Metro-North, MTA Subway, etc.)
- Meals/food during travel
- Issues or additional expenses caused by travel delays

- Gas
- Tolls/mileage
- Parking (valet, garage, meter, etc.)
- Traffic tickets
- Checked luggage
- Travel insurance

Day of Travel

If you experience any delays or airline/provider issues on the day of travel, please contact your airline or train company directly to re-book on the next available flight or train! *Then* immediately contact jill@jewishcamp.org with any updated travel information.

How are tickets booked?

- Participants will receive an email from FJC's travel agent, <u>Abe Friedtanzer</u>, with a proposed travel itinerary after they register for the conference. <u>You must reply to that email within 24 hours to confirm or request changes to the itinerary. This ensures the price quoted does not fluctuate.</u>
- It may take up to 2 business days for Abe to be in touch after your registration.
 - After January 16th, the period between registration submission and travel booking will be a bit longer. Thank you for your understanding!
- All tickets are non-refundable and must originate and depart from home.
- Each participant travels independently. We are unable to book group flights or ensure camp colleagues travel together. Flights are booked as each participant registers, subject to airline rules and regulations.
- Participants booked on flights will use the following airports: EWR, LGA, or JFK.
- Participants booked on trains will use New York Penn Station.
- If you do not arrive for your inbound flight, your return ticket is automatically canceled. Any resulting rebooking costs are the participant's responsibility.
- FJC does not cover the cost of parking or transportation to/from the airport.
- While a single piece of carry-on luggage will be included in all ticket purchases, FJC does not cover checked baggage. It is the responsibility of the participant to double-check their proposed itineraries for hidden baggage fees before confirming their itinerary.
- FJC will do our best to input and honor TSA Pre-Check info, seat preferences, and frequent flier details but due to the volume of participants cannot make guarantees.

What if I need to change my itinerary?

- If you plan to extend or alter your trip in any way, <u>Abe</u> will ask for your credit card information up-front
 on the phone to cover the cost associated with a flight outside of the standard conference travel
 parameters. Please be prepared to pay for any additional costs associated with changing or altering
 your flight as soon as you confirm your itinerary.
- Participants who choose to change their confirmed itineraries for any reason after booking are responsible for any airline change fees or increased ticket charges.

Cancellations

- If air or train travel has been booked at the time of cancellation, the participant is responsible for reimbursing FJC for the cost of their fare. If FJC is unable to recuperate funds from the participant for any costs incurred for changes or cancellations, the participant's camp is ultimately responsible for covering the costs.
- In the event of flight cancellation by the airline, FJC reimburses participants the IRS per diem for each travel day, if requested by the participant in writing within 30 days.

If you have questions regarding your itinerary once your trip is booked, please contact iill@jewishcamp.org.